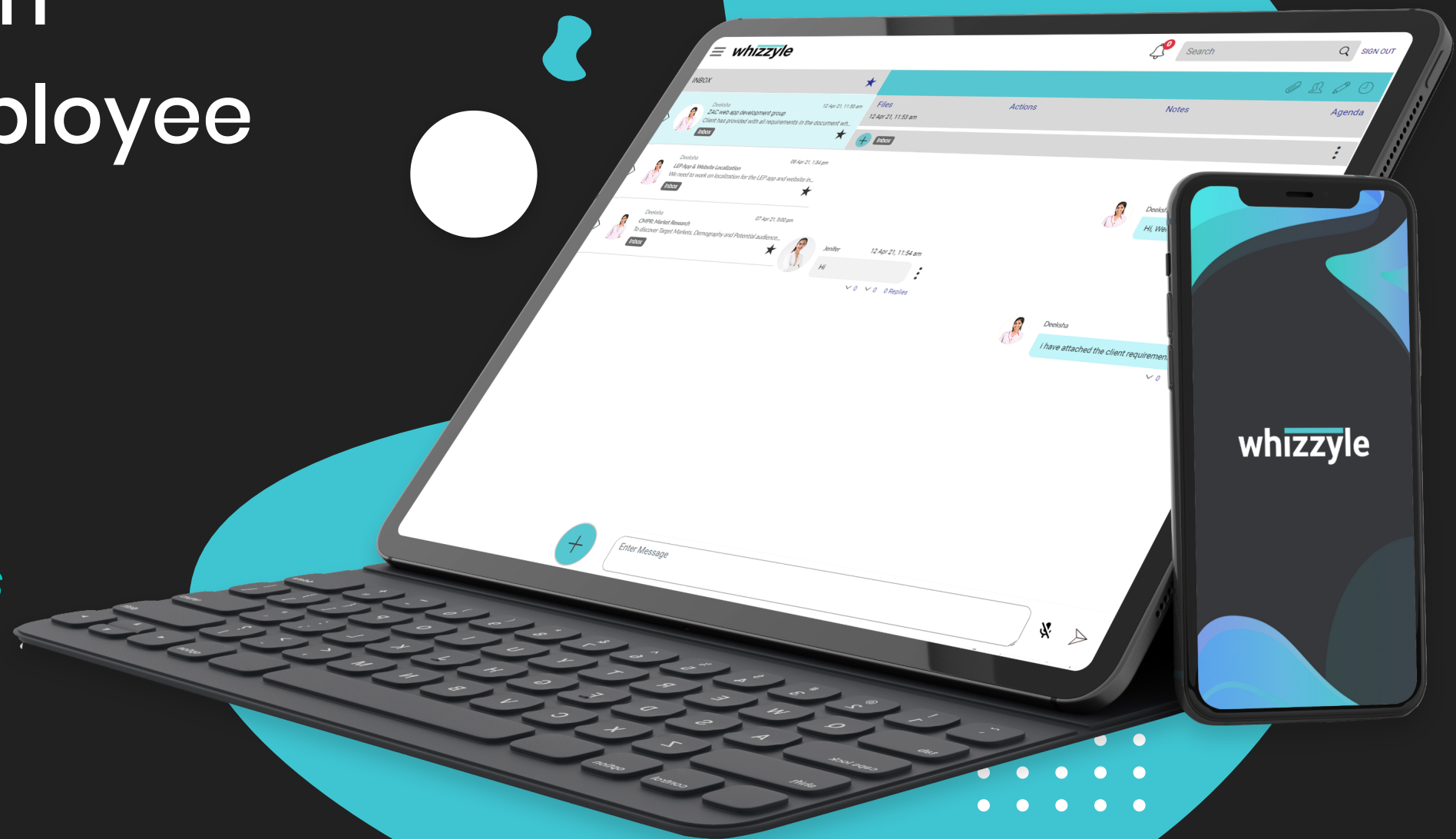


whizzyle

How Communication Tools Can Boost Employee **Morale & Productivity**

Whizzyle Empowers Your **Business**



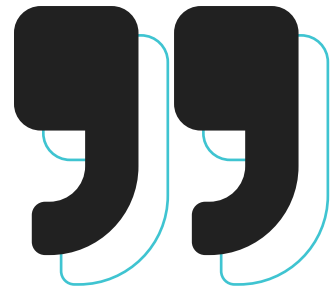
www.whizzysoftware.com

How communication tools can boost employee morale and productivity

Business communication is a process in which employees and management interact with others to achieve the company's goals while adhering to the company's values.

Effective communication is critical for an organization's success. To make communication effective, you need appropriate tools as well as appropriate messages.





The tools of **communication**



Phone



E-mail



SMS



Chats



Calls



Videoconferencing



Internet



Fax



Instant
Messaging



How communication tools can boost employee morale and productivity

Gives clarity

Communication tools provide clarity of communication that helps deliver a clear message, reach your point quickly, give the listener context, and ensure understanding.

Encourage feedback

Communication is a two-way process. Effective communication tools encourage feedback from the employees.



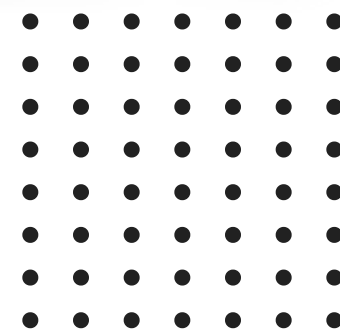
Makes expectations clear

By implementing effective communication tools, employees become aware of what's expected of them, how their productivity helps the team to goals.

Effective communication tools help teams perform to their fullest potential.

Facilitate the exchange of ideas

Effective communication tools help the exchange of ideas between employees, managers and team members.





Promote teamwork

Effective communication tools prevent silos and keep all employees on the same page. It allows wide dispersal of knowledge to add to shared goals, and allows all levels of the organization to understand the larger vision of the management.

Drives innovation

Effective communication tools improve problem-solving skills, develop team spirit and drive teams to utilize their full innovation potential.



Technology in Business Communication has brought in

Financial Savings: Technology in communication has allowed small businesses to compete with larger organizations in the global market.

Technology & Business Communication

Today, companies have to compete in the global market, and hence they are always looking for better ways to communicate. Technology provides businesses with faster and more efficient ways of communication.

Speed

Technology in communication has increased the speed with which business is conducted. Now, companies can do business with customers and clients located in far-away locations. Instead of waiting for snail mail, businesses can now exchange files in a matter of seconds.

Whizzyle app in **communication**

- ✓ This application combines the functions of a **chat and e-mail**.
- ✓ With Whizzyle, every chat starts with an **objective and agenda**
- ✓ The application allows **assigning tasks** and reviewing the performance
- ✓ It allows sharing of notes, files and saving documents
- ✓ Businesses can use the email-like features to organize their conversations
- ✓ Allows **capturing notes** with all the key takeaways
- ✓ Share notes with colleagues, visit or access the same from the chat at anytime
- ✓ **Assign action items** to team members and make sure the conversation converts to tasks.
- ✓ Businesses can **organize their conversations into folders** by labelling it

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